



## Gaunless Gateway Big Local Monthly Meeting

**Date: Tuesday 23 November 2021**

**Time: 6:00 pm Location: Henknowle Community Centre**



### **Present:**

**Decision Makers:** Alan Anderson (AA), Ann Williams – Maughan (AWM) and Lynn Rielly (LR) and Lee Brownson (LB)

**In attendance:** Susan Graydon (SG), Barbara Slasor (BS) and Jeanette Harold (JH)

Cllr Cathy Hunt and Cllr Joanne Howey elected members for Henknowle and Woodhouse Close briefly called in before the meeting started to introduce themselves to the core group of decision makers, they are already supporting across the area and were keen to meet in person.

1. **Welcome and Introductions:** Lee Brownson welcomed everyone
2. **House Keeping / Health and Safety:** N/A
3. **Apologies:** Kelly Rutherford, Colin Dixon, Anne Ramshaw, George Smith, Vicki McGowan. Gillian Campbell, Ian Machin, Rupert Wansbury and Steve Robson

**Declaration of Interest:** No one in attendance declared a financial/ non-financial interest in any of the agenda items

Community Voice: **Paul Bragman** Gaunless Gateway Big Local (GGBL) 2021 –2026 Plan assessor

After previously meeting via Zoom, once with the core group of decision makers, Gillian Campbell, Vicki McGowan and GGBL workers and in a separate meeting with BS and SG, Paul returned online to formally congratulate the partnership on the plan (stipulations to consider and process) being accepted and approved. He expressed his admiration for the process of submitting the plan, the projection of the plan and the proposed legacy that will be left behind across the area in 2026 and beyond by the robust plan produced through consultation and partnership work.

### **4. Minutes of the previous meeting: Matters arising / action points:**

- LB thanked Gillian Campbell for taking the minutes at the last meeting and BS for formatting the submitted draft. The final draft was approved.
- JH raised the issue of the importance for clarity in regard to the declaration of interest raised in each meeting, reference was drawn to previous minutes, LB as an elected town Cllr and a Chair of GGBL which should have been recorded, which has now been added to reflect the oversight in the previous meeting.
- The Play bus event has no plans to be implemented this year, as previously discussed.

Previous actions:	By whom:	Date to complete:
Add Local Trust (Rep) Jeanette Harold as a standard agenda item	LB	Before the next FPMM/ Ongoing
Add Cllr Joanne Howey & Cathy Hunt to GGBL circulation list	SG	Before the next FPMM

5. **Financial report (LTO) Steve Robson** apologies received; no financial breakdown received or circulated.

BS discussed Bridge Creatives

Alan Anderson proposed the motion and Lynn Rielly seconded the motion.

#### **Local Trust (Rep) Jeanette Harold**

- JH circulated a proforma - **Gaunless Gateway Big Local Partnership (GGBL) & South Durham Enterprise Agency (SDEA) Locally Trusted Organisation (LTO) Agreement** this is an agreement for services rendered under the Big Local Programme and provides clear understanding to both parties of the arrangement they have moving forward, this was one of Local Trust's stipulations on approval of all plans nationally with LTO's. The decision makers in attendance agreed to use this document which will be addressed by BS, AA and Steve Robson (LTO).
- JH circulated a report- **Local Insight** with local data information specific to the GGBL area, based on the current Indicators and collated data: Population, Vulnerable groups, Housing, Crime & Safety, Health & Wellbeing, Education & Skills, Economy, Access & Transport, Communities & Environment hard copies available on request.
- JH circulated a pdocument– **Decision Maker annual registration review** these details are collated for Local Trust by reps of the partnership on an annual basis as part of the partnership review process, across all 150 areas.
- JH circulated a document– **An agreement drawn up to support the delivery of Gaunless Gateway Big Local work from Henknowle Community Centre**, The partnership had elected to place staff in Henknowle in order for them to support neighborhood development as part of the new plan delivery. They were not classed as a user group within Henknowle. There was an acknowledgement that this document should have been put in place before GGBL staff occupied the office and carried out agreed duties to support the partnership deliver plan outcomes. The document had not been agreed, discussed or signed by Henknowle Trustees and the partnership to date. This delay has led to further misunderstanding resulting in a breakdown of communication and relationships. The employing agent were aware that further discussion would take place. LB indicated that Henknowle charity were in a strong financial position and not reliant on office rental income should the staff choose to relocate elsewhere in the future.

**Barbara Slasor and Susan Graydon:** submitted a combined worker report, this will be circulated across the partnership and is available on request.

**Project Proposals/ Staff Financial Proposals:** BS proposed the partnership make a small financial investment.

<b>From discussion</b>	As hybrid working has become a great way of people attending meetings, while enabling discussion and debate through having their voices heard. BS recommended investing into an annual paid subscription via Zoom to enable continuing this ongoing offer as an alternative to physical meetings along with the wider benefits through offering a choice.
<b>Recommendations</b>	BS proposed the decision makers invested in the Zoom Pro account £11.99 per month or £119.90 billed annually which is currently 25% annual discount.
<b>Decision</b>	All the decision makers in attendance agreed the recommendation.

**Conclusion:** Zoom provides regional and national connectivity to the partnership.

6. **Working Groups:** The working groups can be joined at any time, by any member of the partnership / wider partnership who live, work, volunteer or access the GGBL area. If you would like to become a member email [susan@gaunlessgateway.co.uk](mailto:susan@gaunlessgateway.co.uk) and the supporting information, will be made available.

In keeping with the current government guidelines physical meetings have been suspended and will be reinstated when permissions allow, the decision makers have continued to respond to partnership needs using the online platform Zoom and gaining email consent if this is inaccessible.

As the new plan is being developed it is agreed to use the following main themes for budget headings and priorities, with an expectation that all activities are underpinned by improving health and wellbeing

- 1. Community Growth and Development** theme for the new plan includes jobs, social enterprise / economic development, local business, professional or vocational learning etc retraining, bursaries to remove barriers, capacity building of existing and new groups including Partnership
- 2. People, Places and Spaces** theme in the new plan includes recognizes the importance of buildings, green space and the people supporting activities. This includes volunteering in those places and spaces, indoors or outdoors, supported by the work of the Volunteer Broker.
- 3. Children, Young people and Families** (this includes all ages groups and would include intergenerational community activities and could include the crisis and welfare work which affects all families and will be in greater demand)

**Youth Initiative:** Suspended till further notice.

**Youth Forum Update:** Suspended till further notice.

**Small Grants Schemes:** Suspended till further notice.

**AYCC update /progress report** BS gave an update on the Playbus project and confirmed that the Playbus is within the AYCC strategic business plan. In addition to this AYCC are working alongside a business consultant who will support them to create a Playbus specific business plan.

**7. Any other business:**

- **Big Local, Our Barn & One World Live 24-Hour Podcast Show —** which is being organised by Heston West Big Local has been rescheduled to Monday 27 December 2021
- **Decision makers in office** due to low attendance at meetings it was agreed to discuss the role of a decision maker in the January meeting and circulate the role description and expectation in post, there are vacancies and partnership members are invited to apply.

**8. Date of next meeting** Tuesday 25th, January 2022

Future Full Partnership Meetings in 2022 will be kept to our usual 4th Tuesday of each month, here are dates in the following year:

Tuesday 22, February 2022, Tuesday 22, March 2022, Tuesday 19, April 2022,  
Tuesday 24, May 2022, Tuesday 28, June 2022, Tuesday 26, July 2022,  
Tuesday 23 August 2022, Tuesday 27, September 2022, Tuesday 25, October 2022,  
Tuesday 22 November 2022 and no December meeting.